

**Appendix O. CEDAW Communication Template**

Petitions Team  
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**COMMUNICATION**

**I. THE AUTHOR OF THE COMMUNICATION**

1. [name of attorney or other individual representing the victim]

**II. THE VICTIM(S)**

1. [name or initials]

and

2. [name or initials of additional person and relationship with first victim]

3. [name or initials of additional person and relationship with first victim]

etc.

**III. THE RESPONDENT STATE**

[Name of State]

**IV. VIOLATIONS OF CEDAW**

**A) THE FACTS**

[detailed recitation of all relevant facts, in chronological order]

[include facts relevant to exhaustion of domestic remedies]

**B) THE COMPLAINT**

[1-2 paragraph summary of all violations of CEDAW and the State-Party's role in these violations]

**a. Violation of Article #**

Article #

[relevant text of the article]

[1-10 paragraph summary of how the State-Party violated this article]

**b. Violation of Article #**

Article #

[relevant text of the article]

[1-10 paragraph summary of how the State-Party violated this article]

**c. Violation of Article #**

Article #

[relevant text of the article]

[1-10 paragraph summary of how the State-Party violated this article]

**d. Etc.**

**C) THE REQUEST**

**-Concerning the victim**

The Applicant(s) request(s) that the State:

[list of the relief the victim requests]

**-Concerning [similarly situated victims] in the State Party**

The Applicant(s) request(s) that the State undertakes appropriate measures for:

[list of the broader relief the victim requests on behalf of similarly situated victims in the State Party]

**V. Exhaustion of domestic remedies**

The author, on behalf of [the victim(s)], submits that all relevant domestic remedies have been exhausted.

**VI. Other International procedures**

This communication has not been submitted to any other body of the United Nations or to any regional mechanism of international court, tribunal or institution for settlement or investigation. It has not been examined on international level.

**VII. Attachments**

[list of all documents attached to support the application]

*Please note: The documents are here attached in [language] and in case of necessity they shall be further presented in English.*

**VIII. Date and signature**

## Photograph and Image Credits

### Appendix O

Office of the UN High Commissioner for Human Rights, CEDAW Communication Template,  
[http://www.ohchr.org/documents/HRBodies/CEDAW/InfoNote\\_OP\\_en.doc](http://www.ohchr.org/documents/HRBodies/CEDAW/InfoNote_OP_en.doc).